

## **ENQUIRIES ABOUT RESULTS AND ACCESS TO SCRIPTS SERVICES RHSC 2024**

## General

If you are requesting a copy of your script to inform your decision on whether to proceed with a review of marking, use the **access to scripts** service. For all exam boards, this is free and immediate (see over). If your university place is at stake, use the **priority** review of marking service.

## **Enquiries about results**

If the school or college submits an application for a clerical re-check, a review of the original marking, or a subsequent appeal for one of your examinations after your subject grade has been issued, there are three possible outcomes:

- Original mark is lowered, so your final grade may be lower than your original grade
- Original mark is confirmed as correct, so there is no change to your grade
- Original mark is raised, so your final grade may be higher than your original grade

To proceed you must complete the form and sign below. Written consent is acceptable via your School/College email address.

| Candidate Number  | Candidate Name                                   |  |  |
|---|--|--|--|
| Exam board and subject                                  | Unit/Component Code                              |  |  |
| Access to scripts - service requested (tick):           | Enquiry about results- service requested (tick): |  |  |
| <ul> <li>Copy of script for review purposes</li> </ul>  | <ul> <li>Priority review of marking</li> </ul>   |  |  |
| <ul> <li>Script to support teaching/learning</li> </ul> | <ul> <li>Review of marking</li> </ul>            |  |  |
|   | <ul> <li>Clerical check</li> </ul>               |  |  |

I give my consent to the Exams Manager to submit an enquiry about results service as above. In giving consent I understand that the final subject grade/mark awarded to me following the enquiry and any subsequent appeal may be lower than, higher than, or the same as the result that was originally awarded for this subject.

Payments must be made by cash or cheque, cheques to be made payable to Reepham High School and College.

Either send by post to the SCHOOL address or put in the drop box at the SCHOOL Reception (enter the school and turn immediately right, there is a secure letterbox in the wall on your right). The post and drop box will be checked each day at noon.

Signed (student):..... Date: .....

Email address (for outcome): .....

This form must be retained on the centre's files for at least 6 months following the outcome of the clerical check, review of marking or any subsequent appeal.

Headteacher: T Gibbs B Ed (Hons) NPQH Whitwell Road, Reepham, Norwich, NR10 4JT **Reepham High School & College** Tel: 01603 870328 Email (main school): office@reephamhigh.com www.reephamhigh.com Email (college): office@reephamcollege.com www.reephamcollege.com







|                       | What is it?                                 | Who          | GCSE/Camb Nat                | A level/AS/Camtech         | Internal Deadline | Outcome          |
|-----------------------|---|--------------|------------------------------|----------------------------|-------------------|------------------|
|                       |   |              | -                            |                            |                   |                  |
| Clerical check        | checks all pages have been marked           | Eduqas       | £11.00                       | £11.00                     | 25th September    | 10 calendar days |
|                       | checks all marks have been counted          | OCR          | £10.75                       | £10.75                     | 25th September    | 10 calendar days |
|                       | checks result matches marks                 | AQA          | £9.05                        | £9.05                      | 25th September    | 10 calendar days |
|                       |   | Edexcel      | £13.10                       | £13.10                     | 25th September    | 10 calendar days |
| Review of marking     | includes a clerical check                   | Eduqas       | £40.00                       | £46.00                     | 25th September    | 20 calendar days |
|                       | an experienced examiner reviews             | OCR          | £61.50                       | £61.50                     | 25th September    | 20 calendar days |
|                       | the paper to ensure the agreed mark         | AQA          | £42.00                       | £48.65                     | 25th September    | 20 calendar days |
|                       | scheme has been applied correctly           | Edexcel      | £46.70                       | £54.30                     | 25th September    | 20 calendar days |
| Priority              | As above but processed more                 | Eduqas       | N/A                          | £55.00                     | 21st August       | 15 calendar days |
| review of marking     | quickly. Should only be used if a           | OCR          | N/A                          | £75.75                     | 21st August       | 15 calendar days |
|                       | University or further education place       | AQA          | N/A                          | £57.85                     | 21st August       | 15 calendar days |
|                       | is at stake.                                | Edexcel      | £53.70                       | £64.70                     | 21st August       | 15 calendar days |
| Access to script      | You get a copy of your exam paper           | Eduqas       | free                         | free                       | 25th September    | online/immediate |
|                       | back so you can decide whether              | OCR          | free or £15.75 with review   | free or £15.75 with review | 25th September    | online/immediate |
|                       | to ask for a review of marking              | AQA          | free                         | free                       | 25th September    | online/immediate |
|                       | marking                                     | Edexcel      | free or £14.50 post review   | free or £14.50 post review | 25th September    | online/immediate |
| If a University stude | nt's place is pending - it is advised to go | straight to  | a priority review of marking |                            | •                 | ·                |
| If the overall subjec | t grade changes after a post results ser    | vice, the ex | am boards will not charge a  | nd we will refund you.     |                   |                  |
| Deadlines are fixed   | by the boards. Late requests CANNOT         | be honoure   | d.                           |                            |                   |                  |

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